

LIBRARY BOARD MEETING  
 Minutes of November 30, 2021, 6:30 pm  
 Approved at January 25, 2022 Meeting  
 Location Zoom



| <b>Board of Trustees</b>                               | <b>Attended</b> |
|--|-----------------|
| <i>Name, Position Title, Year Board Term Expires</i>   |                 |
| Jennifer Livingston, President, 2024                   | X               |
| Sarah Leinweber, Vice President, 2023                  | X               |
| Will Demet, Village Board Representative, n/a          | X               |
| Ellie Gettinger, Member, 2022                          | absent          |
| Claire Flannery, Member, 2023                          | absent          |
| Sandy Saltzstein, School District Representative, 2023 | X               |
| Erin Jelenchick, Member, 2024                          | Absent          |
| <b>Staff</b>   |                 |
| Nyama Reed, Library Director                           | X               |

| <b>Item</b>   | <b>Action Desired</b> | <b>1st</b> | <b>2nd</b> | <b>Pass</b> |
|---|-----------------------|------------|------------|-------------|
| <b>CALL TO ORDER 6:31 pm</b>  |                       |            |            |             |
| 1. Statement of Public Notice   | n/a                   |            |            |             |
| 2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.   | n/a                   |            |            |             |
| <b>TOPICS REQUIRING DISCUSSION &amp; APPROVAL</b>   |                       |            |            |             |
| 3. Minutes of October 26, 2021 meeting  | Motion                | Leinweber  | Saltzstein | Unanimous   |
| Motion to approve minutes as presented.   |                       |            |            |             |
| 4. Finance Report Thru November 28, 2021  | Motion                | Saltzstein | Leinweber  | Unanimous   |
| Motion to approve finance report as presented.  |                       |            |            |             |
| 5. Cancel December 2021 Library Board of Trustees Meeting   | Motion                | Saltzstein | Leinweber  | Unanimous   |
| Motion to approve cancelling December 14, 2021 meeting.   |                       |            |            |             |
| 6. 2022 Staff Cost of Living Increase and Merit Bonus   | Motion                | Leinweber  | Saltzstein | Unanimous   |
| Motion to approve:<br>1) a 2.5% wage increase for all staff who receive a satisfactory 2021 performance evaluation<br>2) a merit bonus for staff based on significant contributions and impact on department functioning<br>a. with amount set by Library Director<br>i. up to \$5,500 from Fund 13 Fund Balance for merit bonuses<br>ii. or additional vacation time for 2022, to be used in 2022, for benefitted staff. |                       |            |            |             |
| <b>TOPICS REQUIRING DISCUSSION ONLY</b>   |                       |            |            |             |
| 7. Informational Items (NYR)  | Discuss               |            |            |             |
| Discussion of Department Reports and Statistics as presented.   |                       |            |            |             |
| <b>ADJOURNMENT 7:03 pm</b>  | Motion                | Saltzstein | Leinweber  | Unanimous   |