



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Douglas Armstrong (DA) School Board Rep	X	Jennifer Livingston (JL)	X	Nyama Reed (NR) Director	X
Allison Fantetti (AF) Librarian	X	Kelley McCaskill (KM)	X	Jay Saunders (JS) Village Board Rep	X
Sarah Leinweber (SL)	X	Karen Plach (KP) President	X	Kate Tarpey (KT)	

**ALSO ATTENDED:**

**CALL TO ORDER:** President Karen Plach called the Whitefish Bay Public Library Board meeting to order at 6:31 p.m.

- Outgoing President, Karen Plach, was thanked for her leadership.
- New WFBPL BoT member, Kelley McCaskill, was welcomed.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** None.
3. **DISCUSSION & APPROVAL of Minutes of March 26, 2019:** *Moved: JL; Seconded: JS; Approved: unanimously.*
4. **DISCUSSION & APPROVAL of Finance Report Through March 31, 2019:** NR summarized the finance report through the end of March. *Moved: DA; Seconded: SL; Approved: unanimously.*
5. **DISCUSSION & APPROVAL of Children’s Safety Policy Draft:** NR summarized the draft of the children’s safety policy. Goal of the policy is to combine children’s safety issues all in one policy. *Moved: JS; Seconded: JL; Approved: unanimously.*
6. **DISCUSSION of E-Resource Fine Blocks:** NR explained fines and accessibility is becoming a part of larger national conversation including discussion within MCFLS. JS believes if patrons cannot checkout a book due to fines then they shouldn’t have access to e-materials. NR said that MCFLS initial conversation was to get all of MCFLS to vote on one policy but might be willing to work with individual library policies. NR will bring the issue back from discussion/action at a future date as things progress through MCFLS.
7. **DISCUSSION of Information Items:**
  - a. Director and Department Reports
  - b. Library Building Maintenance Report
  - c. Library Statistics

NR summarized key aspects from the department reports from adult services staff, youth services staff, and circulation staff. NR introduced the idea moving from two interns to one intern and one paraprofessional (i.e. bachelor’s level staff at ref desks). NR suggested meeting with the personal committee to create a rough draft of a job description. The BoT expressed interested in moving forward with the new job description.

**ADJOURNMENT:** Meeting adjourned at 7:26pm. *Motion: JS; Second: SL; Approved; Unanimously.*

Respectfully submitted, Allison Fantetti, Teen Services & Technology Librarian