

**Whitefish Bay Public Library
Library Board Meeting
Tuesday, November 6, 2018
Minutes—Pending**

ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Douglas Armstrong (DA) School Board Rep	X	Karen Plach (KP) President	X	Nyama Reed (NR) Director	X
Jay Saunders (JS) Village Board Rep		Kate Tarpey (KT)	X	Jennifer Livingston (JL)	X
Tammi Giesen (TG)		Allison Fantetti (AF) Librarian	X	Sarah Leinweber (SL)	X

ALSO ATTENDED:

CALL TO ORDER: President Karen Plach called the Whitefish Bay Public Library Board meeting to order at 7:00 p.m.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** None.
3. **DISCUSSION & APPROVAL of Minutes – October 2, 2018:** There were no changes to the minutes. *Moved JL;; Seconded: KT; Approved: unanimously.*
4. **DISCUSSION & APPROVAL of Financial Reports Through October 31, 2018:** NR summarized the financial reports through end of October. *Moved: DA ; Seconded: JL; Approved: unanimously.*
5. **DISCUSSION of Village Budget Updates:** NR summarized the 2019 budget.
6. **DISCUSSION & APPROVAL of Allocation to 2019 Directors' Fund:** *Moved: TG; Seconded: DA; Approved: unanimously.*
7. **DISCUSSION & APPROVAL of Collection Budget Supplement:** NR *Moved: KT ; Seconded: SL ; Approved: unanimously.*
8. **DISCUSSION & APPROVAL of Library Appendix to Village of Whitefish Bay Employee Handbook:** NR suggested *Moved: JL ; Seconded: KT ; Approved: unanimously.*
9. **DISCUSSION of Technology Plan 2018-2021:** AF summarized the technology plan for the next couple of years.
10. **DISCUSSION of Strategic Plan Update and 5-year Framework:** NR went over where the library is at in their strategic plan stages and what is still to come.
11. **DISCUSSION of Information Items:**
 - a. Director and Department Reports
 - b. Library Building Maintenance Report
 - c. Library Statistics

NR summarized key aspects from the department reports from adult services staff, youth services staff, and circulation staff. Updates included Friends book sale was very good but not a record breaker, staff attended the Wisconsin Library Association's Annual Conference in La Crosse, Valerie presented at the WLA conference, and Jeanne Christiansen is retiring in November after many years.

ADJOURNMENT: Meeting adjourned at 8:28 pm. Motion DA; Second: SL ; Approved; Unanimously.

Respectfully submitted, Allison Fantetti, Teen Services & Technology Librarian

IMPORTANT DATES

11/5 & 11/19, & 12/3 & 12/17, Monday, 6:00 pm - Village of WFB Board of Trustees (Village Hall Board Room)
11/21, Wednesday, 6:30 pm- Friends of the WFB Library Board (Program Room)
12/4, Tuesday, 7:00 pm - Library Board: (Program Room)