

LIBRARY BOARD MEETING  
 Minutes of DEC 13, 2022,  
 Approved at JAN 24, 2023  
 Location Zoom



Board of Trustees	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
Jennifer Livingston, President, 2024	X
Sarah Leinweber, Vice President, 2023	X
Jay Balachandran, Village Board Representative, 2023	Absent
Sandy Saltzstein, School District Representative, 2023	X
Claire Flannery, Member, 2023	X
Erin Jelenchick, Member, 2024	X
Ellie Gettinger, Member, 2025	Absent
<b>Staff</b>	
Nyama Reed, Library Director	X

Other Attendees: three WFB high school students for class.

Time	Item	Action Desired	1st	2nd	Pass
<b>CALL TO ORDER 6:31pm</b>					
1.	Statement of Public Notice	n/a			
Student asked how Director Reed became a librarian. Director Reed stated librarians need a Masters in Library and Information Science.					
2.	Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.	n/a			
<b>TOPICS REQUIRING DISCUSSION &amp; APPROVAL</b>					
3.	Minutes of DEC 13, 2022 meeting	Motion	Leinweber	Saltzstein	Unanimous
Motion to approve minutes as presented.					
4.	Finance Report Through DEC 09, 2022	Motion	Flannery	Jelenchick	Unanimous
Motion to approve finance report as presented.					
5.	The Library Board of Trustees may convene into Closed Session per WI State Statute 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and may reconvene in open session to act upon such matters The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in Closed Session.	Motion with Roll Call "In"  Roll Call "Out"	n/a		
Tabled until Jan 2023 meeting.					
6.	Library Director's Annual Review	Motion			
Tabled until Jan 2023 meeting.					
<b>TOPICS REQUIRING DISCUSSION ONLY</b>					
7.	Foundation and Fundraising Update	Discuss			
Director Reed provided update on the Foundation and current status of fundraising efforts, as outlined in memo.					
8.	Informational Items	Discuss			
Director Reed presented statistics and department reports. Highlights: Total circulation in Oct/Nov 2022 surpassed numbers from Oct/Nov 2021; Library closure for maintenance in Dec; 2023 budget was approved as presented, supporting staff wage increases; staff reviews are underway and all staff have satisfactory performance.					
<b>ADJOURNMENT 7:12pm</b>		Motion	Flannery	Saltzstein	Unanimous